



Dear Vendor,

We hope this message finds you and your family well. After the continued success of our fair on our new grounds, we are excited to announce that the 2026 Portland Agricultural Fair will be held on October 2, 3, and 4.

Our grounds committee continues to make improvements to the layout and overall experience. This year, we have enhanced the vendor area with increased water access at both ends of the vendor rows and will continue Friday hours, opening at 3:00 PM.

Attached you will find the application to lease commercial space at the fair. If you would like to be considered, please complete the application and return it (via email or mail) as soon as possible. All applications will be reviewed, and contracts will be emailed to those accepted. Applicants not selected will be notified by email.

ALL APPLICATIONS MUST:

- Be legible
- Clearly describe the type of food/concession
- Include a photograph of your concession setup
- Your menu with pricing

If you need additional space to explain your operation, please include extra information. Since we aim to offer a diverse selection and avoid duplication, detailed applications are very helpful. As always, early submission is encouraged.

Additionally, we kindly ask that you include your anticipated menu and pricing with your application, to the best of your ability. Feedback from fairgoers indicated that pricing at last year's event was higher than at comparable fairs, and we would like to better understand vendor pricing as we continue to improve the overall experience.

We would also like to thank those vendors who have already submitted a deposit for the 2026 Fair. You will receive priority consideration; however, please still complete and return an updated application, including your current menu and pricing, so we can ensure all information is accurate.

Once approved, you will receive a contract along with important fair details via email.

Sincerely,

Amy Heffernan

Vendor Superintendent

860-685-1393

portlandfairvendors@gmail.com

